

**MINUTES OF THE  
PUBLIC EDUCATION APPROPRIATIONS SUBCOMMITTEE**

Thursday , January 25, 2018 • 8:00 a.m. • 445 State Capitol

**Members Present:**

Sen. Lyle W. Hillyard, Senate Chair  
Rep. Daniel McCay, House Chair  
Rep. Robert M. Spendlove, House Vice Chair  
Sen. J. Stuart Adams  
Sen. Lincoln Fillmore  
Sen. Jani Iwamoto  
Sen. Ann Millner  
Sen. Howard A. Stephenson  
Sen. Jerry W. Stevenson  
Sen. Daniel W. Thatcher  
Rep. Patrice M. Arent  
Rep. Joel K. Briscoe  
Rep. LaVar Christensen

Rep. Steve Eliason  
Rep. Justin L. Fawson  
Rep. Karianne Lisonbee  
Rep. Jefferson Moss  
Rep. Susan Pulsipher  
Rep. Adam Robertson  
Rep. V. Lowry Snow

**Members Absent:**

Rep. Francis D. Gibson

**Staff Present:**

Mr. Sean C. Faherty, Fiscal Analyst  
Mr. Ben Leishman, Fiscal Analyst  
Ms. Karen C. Allred, Committee Secretary

Note: A copy of related materials and an audio recording of the meeting can be found at [www.le.utah.gov](http://www.le.utah.gov).

Chair McCay called the meeting to order.

**1 . Approve Minutes**

There are no minutes to approve.

Chair McCay called a 5 minute recess to allow a quorum to arrive.

Chair McCay reconvened the meeting.

**2 . Approve Base Budget: House Bill 1, Public Education Base Budget Amendments**

Mr. Ben Leishman, Analyst, Office of Legislative Fiscal Analyst, explained House Bill 1 and motions that will need to be taken.

Rep. Arent and Sen. Stevenson, asked questions about the motions needed.

Below is a link of the Public Education Appropriations Subcommittee Base Budget Motions -- 2018 General Sessions. They are numbered 1-4, Technical Budget Adjustments, (there is no number 5-6), 7-11, FY 2019 Base Budget, and 12-21, Performance Measures. The minutes will list the motion number, and even though it is read publicly, it will be referred to in the minutes only by number.

[2a-Base Budget Motions](#)

**MOTION:** Rep. Snow moved to Motion 1 The motion passed with a vote of 15 - 0 - 6 .

Yeas-15

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen

Nays-0

Absent-6

Sen. J. Adams  
Rep. S. Eliason  
Rep. F. Gibson

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Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. J. Stevenson

Sen. A. Millner  
Sen. H. Stephenson  
Sen. D. Thatcher

**MOTION:** Rep. Briscoe moved to motion 2 The motion passed with a vote of 15 - 0 - 6 .

Yeas-15

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. J. Stevenson

Nays-0

Absent-6

Sen. J. Adams  
Rep. S. Eliason  
Rep. F. Gibson  
Sen. A. Millner  
Sen. H. Stephenson  
Sen. D. Thatcher

**MOTION:** Rep. Pulsipher moved to motion 3 The motion passed with a vote of 16 - 0 - 5 .

Yeas-16

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard

Nays-0

Absent-5

Sen. J. Adams  
Rep. S. Eliason  
Rep. F. Gibson  
Sen. H. Stephenson  
Sen. D. Thatcher

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Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. J. Stevenson

**MOTION:** Rep. Lisonbee moved to motion 4 The motion passed with a vote of 19 - 0 - 2 .

Yeas-19

Nays-0

Absent-2

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson  
Sen. D. Thatcher

Sen. J. Adams  
Rep. F. Gibson

**MOTION:** Rep. Moss moved to motion 7 The motion passed with a vote of 17 - 0 - 4 .

Yeas-17

Nays-0

Absent-4

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. J. Fawson

Sen. J. Adams  
Rep. S. Eliason  
Rep. F. Gibson  
Sen. H. Stephenson

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Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. J. Stevenson  
Sen. D. Thatcher

**MOTION:** Rep. Fawson moved to motion 8 The motion passed with a vote of 16 - 0 - 5 .

Yeas-16

Nays-0

Absent-5

Rep. P. Arent  
Rep. J. Briscoe  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. J. Stevenson  
Sen. D. Thatcher

Sen. J. Adams  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. F. Gibson  
Sen. H. Stephenson

**MOTION:** Rep. Spendlove moved to motion 9 The motion passed with a vote of 17 - 0 - 4 .

Yeas-17

Nays-0

Absent-4

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. J. Fawson

Sen. J. Adams  
Rep. S. Eliason  
Rep. F. Gibson  
Sen. H. Stephenson

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Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. J. Stevenson  
Sen. D. Thatcher

**MOTION:** Sen. Iwamoto moved to motion 10 The motion passed with a vote of 19 - 0 - 2 .

Yeas-19

Nays-0

Absent-2

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson  
Sen. D. Thatcher

Sen. J. Adams  
Rep. F. Gibson

**MOTION:** Rep. Christensen moved to motion 11 The motion passed with a vote of 19 - 0 - 2 .

Yeas-19

Nays-0

Absent-2

Rep. P. Arent

Sen. J. Adams

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Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson  
Sen. D. Thatcher

Rep. F. Gibson

Chair McCay announced that motions 12-21 are motions to adjust intent language for performance measures in House Bill 1, Public Education Base Budget Amendments (2018 General Session). The changes were presented to the subcommittee on January 23, 2018 by the State Board of Education staff.

**MOTION:** Sen. Fillmore moved to 12 The motion passed with a vote of 19 - 0 - 2 .

Yeas-19

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow

Nays-0

Absent-2

Sen. J. Adams  
Rep. F. Gibson

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Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson  
Sen. D. Thatcher

**MOTION:** Rep. Arent moved to 13 The motion passed with a vote of 19 - 0 - 2 .

Yeas-19

Nays-0

Absent-2

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson  
Sen. D. Thatcher

Sen. J. Adams  
Rep. F. Gibson

**MOTION:** Rep. Robertson moved to 14 The motion passed with a vote of 19 - 0 - 2 .

Yeas-19

Nays-0

Absent-2

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay

Sen. J. Adams  
Rep. F. Gibson

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Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson  
Sen. D. Thatcher

**MOTION:** Sen. Stevenson moved to 15 The motion passed with a vote of 19 - 0 - 2 .

Yeas-19

Nays-0

Absent-2

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson  
Sen. D. Thatcher

Sen. J. Adams  
Rep. F. Gibson

**MOTION:** Sen. Thatcher moved to 16 The motion passed with a vote of 19 - 0 - 2 .

Yeas-19

Nays-0

Absent-2

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. J. Fawson

Sen. J. Adams  
Rep. F. Gibson



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Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson  
Sen. D. Thatcher

**MOTION:** Rep. Eliason moved to 17 The motion passed with a vote of 19 - 0 - 2 .

Yeas-19

Nays-0

Absent-2

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson  
Sen. D. Thatcher

Sen. J. Adams  
Rep. F. Gibson

**MOTION:** Sen. Stephenson moved to 18 The motion passed with a vote of 19 - 0 - 2 .

Yeas-19

Nays-0

Absent-2

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Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson  
Sen. D. Thatcher

Sen. J. Adams  
Rep. F. Gibson

**MOTION:** Sen. Millner moved to 19 The motion passed with a vote of 19 - 0 - 2 .

Yeas-19

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson

Nays-0

Absent-2

Sen. J. Adams  
Rep. F. Gibson

Sen. D. Thatcher

**MOTION:** Rep. Snow moved to 20 The motion passed with a vote of 19 - 0 - 2 .

Yeas-19

Nays-0

Absent-2

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson  
Sen. D. Thatcher

Sen. J. Adams  
Rep. F. Gibson

**MOTION:** Sen. Hillyard moved to 21 The motion passed with a vote of 19 - 0 - 2 .

Yeas-19

Nays-0

Absent-2

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher

Sen. J. Adams  
Rep. F. Gibson

Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson  
Sen. D. Thatcher

**MOTION:** Rep. Fawson moved to make the following adjustments to the State Board of Education -- State Administrative Office line item (See Item 5 in House Bill 1, Public Education Base Budget Amendments - Lines 200-240): Part 1. Divide the appropriation units detailed on Lines 215 through 230 into two budget line items, including the current appropriated amounts as follows: Line item 1: USBE State System Administration (i.e. Regulatory Functions): Board and Administration -- \$3,626,300; Financial Operations -- \$2,766,500; Statewide Online Education Program -- \$706,600; Policy and Communication -- \$1,456,100; Information Technology - \$4,102,300; Data and Statistics -- \$2,207,900; Law and Legislation -- \$188,400; School Trust -- \$671,200; Student Advocacy Services -- \$117,663,700; Special Education -- \$181,177,300; Indirect Cost Pool -- \$9,934,000. Line Item 2: USBE General System Support (i.e. Service Functions). Assessment and Accountability -- \$19,676,500; Career and Technical Education -- \$17,979,400; Teaching and Learning -- \$32,548,000; Pilot Teacher Retention Grant -- \$500,000; Student Achievement -- \$251,500. Part 2. Not include the \$70,955,400 associated with Line item 2 in the substitute base budget bill and hold these funds in the subcommittee for further discussion.

Rep. Fawson spoke to his motion.

Rep. Arent, asked for further explanation on Rep. Fawson's motion. Rep. Fawson responded.

Chair McCay asked Mr. Scott Jones, Deputy Superintendent, Utah State Board of Education (USBE) to speak to Rep. Fawson's motion. Mr. Jones gave the Board's opinion of the motion.

Rep. Briscoe, Sen. Milner and Sen. Stephenson, asked questions concerning Rep. Fawson's motion. Mr. Jones, Rep. Fawson, Mr. Leishman and Chair McCay responded.

**MOTION:** Sen. Hillyard moved to divide Rep. Fawson's motion into Part 1. and Part 2.

Sen. Hillyard explained his motion.

Chair McCay explained the process for voting on the motion to divide.

Rep. Fawson spoke to the motion to divide.

Sen. Iwamoto asked if this would be addressed every year.

The policy on the request to divide was discussed. Rep. Eliason spoke in favor of the bifurcation because of the Special Education line item, and Rep. Fawson clarified that Special Education line item is Part 1, and the bifurcation is for Part 2. Sen. Iwamoto also commented on a line item in Part 1.

**MOTION:** The vote on Part 1 of Rep. Fawson's motion was taken. The motion passed with a vote of 19 - 0 - 2 .

Yeas-19

Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason  
Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson  
Sen. D. Thatcher

Nays-0

Absent-2

Sen. J. Adams  
Rep. F. Gibson

**MOTION:** The vote for Part 2 ("Not include the \$70,955,400 associated with Line Item 2 in the substitute base budget bill and hold these funds in the subcommittee for further discussion"), of Rep. Fawson's motion was taken. The motion failed with a vote of 7 - 12 - 2 .

Yeas-7

Rep. L. Christensen  
Rep. J. Fawson  
Sen. L. Fillmore  
Rep. K. Lisonbee  
Rep. D. McCay

Nays-12

Rep. P. Arent  
Rep. J. Briscoe  
Rep. S. Eliason  
Sen. L. Hillyard  
Sen. J. Iwamoto

Absent-2

Sen. J. Adams  
Rep. F. Gibson

Rep. J. Moss  
Rep. S. Pulsipher

Sen. A. Millner  
Rep. A. Robertson  
Rep. V. Snow  
Rep. R. Spendlove  
Sen. H. Stephenson  
Sen. J. Stevenson  
Sen. D. Thatcher

### **3 . Overview of State Board of Education Budget Requests**

Mr. Jones gave an overview of the State Board of Education's budget requests.

#### **[3a-USBE Funding Request Summary](#)**

Rep. Briscoe, Rep. Fawson, Sen. Hillyard, and Rep. Pulsipher asked a question about the Board's budget requests. Mr. Jones and Ms. Brittney Cummins, Vice Chair, Utah State Board of Education, and Mr. Leishman, responded to the questions.

### **4 . 9:10 a.m. Minimum School Program - Enrollment Growth & WPU Value Estimates**

Mr. Leishman explained Enrollment Growth and the Weighted Pupil Unit (WPU) estimates.

#### **[4a-Enrollment Growth](#)**

Rep. Christensen made a comment about population growth, and Mr. Leishman continued with his presentation.

Sen. Stephenson asked how Charter Schools impact the WPU growth with a response by Mr. Leishman. Mr. Leishman continued with his explanation of cost estimates of enrollment growth and WPU programs.

### **5 . 9:30 a.m. Minimum School Program - Categorical Program Budget Issues**

Mr. Jones deferred to Ms. Cummins to give a presentation on how the budget was set and where it would make the most difference in outcome.

#### **[5a-USBE Education Contracts Consolidation](#)**

### **6 . 9:45 a.m. Minimum School Program - Budget Request Details**

Mr. Jones gave a presentation on the WPU and the budget request details of the Minimum School Program. This will include both agenda items 5 and 6.

#### 6a-USBE MSP Budget Request

Rep. Eliason asked about rainy day funds, and Rep. Arent and Sen. Hillyard commented about rainy day funds. Mr. Jones responded and continued with his presentation.

Rep. Briscoe, Rep. Pulsipher, Chair McCay, asked about student transportation. Ms. Natalie Grange, Assistant Superintendent, USBE, and Mr. Leishman, responded.

The State Board continued with their presentation of the Minimum School Programs and the budget requests.

Chair McCay, Sen. Stephenson, and Rep. Christensen, asked about Necessarily Existent Small Schools, with responses from Ms. Grange and Mr. Jones.

Sen. Hillyard assumed the chair.

Chair Hillyard and Rep. Briscoe, made comments about the Necessarily Existent Small Schools.

The State Board continued with their presentation of budget requests for the Minimum School Programs.

Rep. Robertson asked about Teacher Supplies and Materials and Ms. Grange responded and the Board continued with their presentation.

Chair Hillyard and Rep. Pulsipher asked about Elementary Counseling. Dr. Sydnee Dickson, State Superintendent of Public Instruction, and Rep. Eliason responded. Rep. Christensen made a comment and the State Board continued with their presentation.

#### **7 . Other Business**

Chair Hillyard asked that the subcommittee please be to the meetings on time because there will be action taking place throughout the session, not just at the last meeting.

**MOTION:** Rep. Spendlove moved to adjourn. The motion passed with a vote of 14 - 0 - 7 .

#### Yeas-14

Sen. J. Adams  
Rep. P. Arent  
Rep. J. Briscoe  
Rep. L. Christensen  
Rep. S. Eliason

#### Nays-0

#### Absent-7

Rep. F. Gibson  
Rep. D. McCay  
Sen. A. Millner  
Rep. J. Moss  
Rep. V. Snow

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Rep. J. Fawson  
Sen. L. Fillmore  
Sen. L. Hillyard  
Sen. J. Iwamoto  
Rep. K. Lisonbee  
Rep. S. Pulsipher  
Rep. A. Robertson  
Rep. R. Spendlove  
Sen. H. Stephenson

Sen. J. Stevenson  
Sen. D. Thatcher

Chair Hillyard adjourned the meeting at 10:49 a.m.